



Town of Urbana

41 Lake Street
Hammondsport, NY 14840-0186

Supervisor
(607) 569-3741

Town Clerk
(607) 569-3743

Fax #
(607) 569-2412

Application For Use of Park Facilities

Name : _____

Address: _____

Telephone: _____

Sponsoring Group _____

Date (s) of the Event: _____

Time of the Event:

Start Time: _____ Ending Time: _____

Signature of Applicant: _____

Date of Application: _____

A **CERTIFICATE OF INSURANCE** to the general liability amount of \$ _____ naming the Town of Urbana as **PRIMARY ADDITIONAL INSURED** for the day(s) of the event must be presented to the Urbana Town Clerk not less than ten (10) calendar days before the opening day of the scheduled event.

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OFFICE USE ONLY

Date Application Received: _____

Date Application; Accepted: _____ Denied:: _____

Comments by the Town Board:

Supervisor's Signature: _____ Date: _____

Town Clerk's Signature: _____ Date: _____