

TOWN OF URBANA
Regular Board Meeting
April 19, 2016

The Urbana Town Board held its regular meeting on Tuesday, April 19, 2016 at 6:30p.m., at the Town Hall, 8014 Pleasant Valley Rd., Bath, New York.

PRESENT:	Alzina Turner	Councilwoman
	Dave Shaw	Councilman
	Edward Stull	Councilman
	John Webster	Supervisor
	Jim Presley	Councilman
	Marietta Nye	Acting Clerk

ABSENT:

OTHERS PRESENT: Wade Stopka, Anne Green, Bee Keck, Ray Poehlein, Wilma Poehlein, Barb Yunis and two others.

Minutes

On a motion made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to approve the minutes of March 15, 2016.

On motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to approve the minutes of March 29, 2016.

Abstracts

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve the April 2016 Abstract.

Accounting Transfers

On a motion made by Councilman Stull, seconded by Councilman Shaw and carried, all voting Aye to approve the accounting transfers below:

From:	A500	Unencumbered Fund Balance	\$2820.00
To:	A7140.410	Parks and Recreation Bills	\$2820.00

Public Input

Councilman Shaw brought up the future Duck Boat on Keuka Lake and fees associated with a launch key. On a motion by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to charge Doug Nichols/Duck Boat \$500 for a launch key for 2017.

Pier Engineering Proposals

Supervisor Webster handed out the engineering proposals and asked the Board to look them over and they can meet in two weeks to review on May 3rd.

Public Input Policy

On a motion made by Councilwoman Turner, seconded by Councilman Presley and carried, all voting Aye to approve amended Public Input Policy.

**Town Of Urbana Board
Meeting Rules of Procedure**

1. Three or more Board members are needed to conduct official business.
2. With few exceptions three votes are necessary to pass a motion or resolution.
3. The presiding officer is the Supervisor or the Board approved appointee.
4. Robert's Rules of Order will be used as the basis for conducting an orderly meeting. These rules will be interpreted and applied informally by the Supervisor.

5. The vote on every question will be taken by ayes and nays, and the names of the members present and their votes will be entered into the minutes.
6. No member of the public shall be permitted to address the Board without first being recognized by the Supervisor and remarks made must be directed to the Supervisor who may either respond or refer the matter to a Board member.
7. Individuals who address the Board should state their name and their address as a matter of courtesy to those who might not otherwise know them.
8. The Supervisor is authorized to adjourn or recess the meeting.

Members of the Public Meeting Policies

Any observing public member may upon recognition by the supervisor address any item on the agenda relative to this section. Please keep comments non-personal, and factual. You may address any agenda item with a 2 minute time limit. You may address the same agenda item twice. Your comments must remain on a specific agenda topic.

Any Board member or public member upon recognition by the Supervisor and after the agenda items have been completed, may bring forth any item of their concern with the understanding that the item will not be discussed nor acted upon at this meeting but will be noted and acted upon at a later date in accordance with the nature of the item. The speaking time limit for the public will be the same as it was for agenda items, except you may only address the Board once.

If you wish to put an item on the agenda, please notify the Supervisor's office and fill out a form which will require your name, the group you represent, the date you wish to present the item and the nature of the item. This must be done no later than the Tuesday before a regular monthly meeting. Agendas will normally be available the Friday prior to the scheduled meeting and will be posted on the Town website. Items that may have a significant discussion, as determined by the supervisor, will have additional information posted on the Town's website.

Local Law 2016 – 3 Code Enforcement

On a motion made by Councilman Shaw, seconded by Councilman Stull and carried, all voting Aye to schedule a public hearing on May 17, 2016 at 6:30PM.

Park Use Application – Curtiss Museum

On a motion made by Councilwoman Turner, seconded by Councilman Presley and carried, all voting Aye to approve the application for the Seaplane Fly-In on September 17, 2016 from 9:00AM – 4:00PM.

Park Use Application – John Webber

On a motion made by Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to approve the application for a wedding on June 10, 2016 at 2:00PM.

Compost Rules and Regulations

The Board discussed how to regulate and enforce rules and regulations. Attorney Ryan will work on options.

Approve Conference Attendance

On a motion made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to approve Marietta Nye's attendance at the Association of Town Finance School on May 12th and 13th.

On a motion made by Councilwoman Turner, seconded by Councilman Presley and carried, all voting Aye to approve Marc Mulholland and Lucas Calafiore's attendance at the Association of Towns Highway School in Ithaca June 6th - 8th.

Public Input on Non-Agenda Items

Councilman Presley asked the Board for support for the Chamber to apply for another Main Street Grant for future work.

On a motion made by Councilwoman Turner, seconded by Councilman Shaw and carried, all voting Aye to approve use of the Town’s grant writer to write the grant application on behalf of the Chamber all voting as follows:

Councilman Shaw	Aye
Councilwoman Turner	Aye
Councilman Stull	Aye
Councilman Presley	Abstained
Supervisor	Aye

Other

On a motion made by Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to enter into executive session for negotiations.

On a motion made by Councilwoman Turner, seconded by Councilman Shaw and carried, all voting Aye to come out of executive session.

With no further business, on motion by Councilwoman Turner, seconded by Councilman Stull, the meeting was adjourned. Carried unanimously by all present.

Respectfully submitted,

Marietta Nye, Recording Secretary for
Mary M. Farmer, Town Clerk